

**Alabama Department of Archives and History
Minutes of the Meeting of the Board of Trustees
November 3, 2022 – 1:00 p.m.
Regions Room**

Members present:

District 1: Joel Daves, *Chair*
District 1: Elizabeth Stevens
District 2: Gale Main (arrival at 1:40 p.m.)
District 3: Barbara Patton
District 4: Alyce Spruell
District 5: Julian Butler
District 5: Lynwood Smith
District 7: Delores Boyd, *Vice Chair*
District 7: George Evans
Ex Officio: Dave White, Governor's Representative (departure at 2:15 p.m.)

Members absent:

District 2: Horace Horn
District 3: Fred Gray
District 4: Bobby Junkins
District 6: Majella Hamilton
District 6: Garland Cook Smith
At Large: Leigh Davis
At Large: Marcus Reid

Staff present:

Haley Aaron
Jenna Abbott
Kellie Bowers
Frank Brown
Leigh Dailey
Kelly Hallberg
John Hardin
Georgia Ann Hudson
Mary Clare Johnson
Steve Murray
Mary Jo Scott
Mary Amelia Taylor
Tunisia Thomas
Zachary Tonkins
Steve Wheat

Guests present:

Phillip Brady
Kim Nelson
Bill Lazenby

Welcome and call to order: Chairman Joel Daves called the meeting to order at 1:03 p.m., welcoming trustees, staff, and guests.

Declaration of quorum and proper advance notice of meeting: Chairman Daves confirmed with staff that a quorum was present and that the board meeting had been announced in advance and in accordance with the Open Meetings Act.

Adoption of agenda: Chairman Daves called for a motion to adopt the agenda. *Mrs. Spruell moved that the agenda be adopted. Ms. Stevens seconded, and the motion was carried by unanimous voice vote.*

Approval of minutes: Chairman Daves asked if there were any questions about or corrections to the minutes of the last board meeting. *Mr. Butler moved that the minutes of the August 10, 2022, board meeting be approved as written and distributed prior to today's meeting. Mayor Evans seconded, and the motion was carried by unanimous voice vote.*

Chairman Daves then called on Steve Murray for staff introductions.

Personnel Update – Steve Murray

The following new employees were introduced:

- Jenna Abbott, museum collections curator
- Zachary Tonkins, digital content producer
- Laci LaVoy, research room clerk

Chairman Daves welcomed the new staff members and then called on Mr. Murray and Kellie Bowers for the NAGPRA compliance project report.

NAGPRA Compliance Project

Status Report – Kellie Bowers & Steve Murray

A Phase 1 repatriation report, which tracks the progress of NAGPRA compliance for each site location, was distributed in the meeting packets. The report will be updated each quarter.

Consideration of Recommendation for Deaccession

Human remains and funerary objects recovered from the following sites are being recommended for deaccession, as the ADAH and consulting federally recognized tribes have made a determination of cultural affiliation for the material:

Coosada/Koasati
Ft. Toulouse/Ft. Jackson
Jackson Lake
Taskigi
Tuckabatchee

Chairman Daves called for a motion to approve the deaccession of human remains and funerary objects recovered from these sites. *Mr. Butler moved that the materials be deaccessioned. Mrs. Spruell seconded, and the motion was carried by unanimous voice vote.*

Chairman Daves thanked Mr. Murray and Mrs. Bowers for the NAGPRA report and then called on Mary Clare Johnson and Haley Aaron for the Benjamin F. Perry papers deaccession recommendation.

Benjamin F. Perry Papers: Consideration of Recommendation for Deaccession

The South Carolina Department of Archives and History has requested the deaccession and transfer of the Benjamin Franklin Perry Collection because it documents the political careers of South Carolina governor Benjamin Franklin Perry and his son, Congressman William Hayne Perry. ADAH staff and Director Murray recommend that the Board of Trustees approve deaccession because the collection lacks content on Alabama history and falls outside the department's collecting scope. A copy of the deaccession report was included in the meeting packets.

Chairman Daves called for a motion to deaccession the collection. *Mr. Butler moved that the Benjamin F. Perry collection be deaccessioned and transferred to the South Carolina Department of Archives and History. Ms. Stevens seconded, and the motion was carried by unanimous voice vote.*

Chairman Daves thanked Ms. Aaron and Mrs. Johnson for presenting the Benjamin F. Perry papers deaccession recommendation and then called on Frank Brown for the legislative report.

Reports

Legislative Report – Frank Brown

Mr. Brown reported that 140 legislative seats are on the ballot for the upcoming November 8 election. A 45% - 50% voter turnout is expected. A proposed amendment to reorganize the state constitution will also be on the ballot.

Legislators will begin an organizational session on January 10, 2023. The regular session will begin on March 7. The Education Trust Fund (ETF) and General Fund (GF) budgets both show growth.

Director's Report – Steve Murray

Financial Report

Fund status: The summary shows a cash balance of \$3,379,016 as of September 30. The total projected rollover amount into FY 2023 following the FY 2022 closeout is \$3,250,669, which includes funds available for planning and developing a new preservation facility. Mr. Murray will meet with the finance director to discuss a budget request.

Generated Revenue Summary: *The summary shows a total of \$311,845 of generated revenue in FY 2022.*

Preservation Facility Project

The ADAH will soon select an architect to perform a functional needs assessment as part of the preservation facility project. The agency is currently observing the facilities of other institutions.

The elevator project will soon begin and will involve the complete rebuilding of all four elevators in the building. The cost of the upgrades is being borne by the Alabama Building Renovation Finance Authority (ABRFA).

Book Deaccession Project

A deaccession project will begin in 2023 of books that have no connection to Alabama or are in too poor condition for use. The ADAH will recommend the deaccession in phases during upcoming meetings.

The agency is doing a 5 percent sample of the books to see which are currently available online or at locations in the southeast.

Museum of Alabama Update – John Hardin and Bill Lazenby, The PRD Group

The planning phase of the Museum of Alabama upgrade is now complete, and the ADAH has begun the concept design phase. Bill Lazenby of The PRD Group presented a 10-page overview report, which was also distributed in the meeting packets. A community engagement event was held last night to discuss the new children’s gallery. Twenty-one educators were in attendance.

History Forward Campaign – Georgia Ann Hudson and Mary Amelia Taylor

The *History Forward* campaign is now underway to raise funds for the Museum of Alabama upgrade. The campaign aims to put history at the forefront of conversations as well as highlight what the ADAH has done to make history useful. The campaign goal is \$5 million. Campaign information cards were distributed in the meeting packets.

An Alabama Archives and History Foundation event will be held this afternoon and will include tours of the ADAH collections and an update on the Museum of Alabama upgrade by The PRD Group representatives.

Future Meeting Dates:

The 2023 meeting dates are as follow:

- Wednesday, February 8
- Wednesday, May 10
- Wednesday, August 9
- Monday, November 6, or Wednesday, November 8

Other Business:

Mr. Murray reminded the trustees to contribute to the board lunch fund. Donations can be mailed to Tunisia.

Mr. Butler moved that the board formerly express condolences to Trustee Garland Smith in the loss of her husband. Judge Smith seconded, and the motion was carried by unanimous voice vote.

Adjournment: There being no further business, Chairman Daves called for a motion to adjourn the meeting. *Judge Smith moved that the meeting be adjourned. Mrs. Main seconded, and the motion was carried by unanimous voice vote.*

The meeting adjourned at 2:38 p.m.

Joel Daves, Chair

Steve Murray, Director

**Alabama Department of Archives and History
Minutes of the Meeting of the Board of Trustees
February 8, 2023 – 1:00 p.m.
Regions Room**

Members present:

District 1: Joel Daves, *Chair*
District 1: Elizabeth Stevens
District 3: Barbara Patton
District 4: Bobby Junkins
District 5: Julian Butler
District 5: Lynwood Smith
District 6: Majella Hamilton
District 6: Garland Cook Smith
At Large: Leigh Davis
At Large: Marcus Reid
District 7: Delores Boyd, *Vice Chair*
Ex Officio: Dave White, Governor's Representative

Members absent:

District 2: Gale Main
District 2: Horace Horn
District 3: Fred Gray
District 4: Alyce Spruell
District 7: George Evans

Staff present:

Haley Aaron
Kellie Bowers
Frank Brown
Leigh Dailey
John Hardin
Georgia Ann Hudson
Scotty Kirkland
Steve Murray
Lizzie Orlofsky
Mary Jo Scott
Tunisia Thomas
Steve Wheat

Welcome and call to order: Chairman Joel Daves called the meeting to order at 1:01 p.m., welcoming trustees, staff, and guests.

Declaration of quorum and proper advance notice of meeting: Chairman Daves confirmed with staff that a quorum was present and that the board meeting had been announced in advance and in accordance with the Open Meetings Act.

Adoption of agenda: Chairman Daves called for a motion to adopt the agenda. *Mr. Butler moved that the agenda be adopted. Ms. Davis seconded, and the motion was carried by unanimous voice vote.*

Approval of minutes: Chairman Daves deferred approval of the November 3, 2022, minutes to the May 10 meeting, as a technology problem prevented the printing of copies.

Chairman Daves then called on Steve Murray for the director's report.

Director's Report – Steve Murray

Staff update

Mr. Murray introduced Lizzie Orlofsky, the agency's new digital history curator.

Governor's Executive Orders

A list of executive orders released by Governor Ivey in January 2023 was distributed in the meeting packets. Those with relevance to the ADAH include Executive Order 726, regarding non-treasury bank accounts; Executive Order 728, regarding the elimination of the State Motor Pool; and Executive Order 734, regarding enhanced accessibility to public records.

School Tour Evaluation Report

A K-12 school tour evaluation report from December 2022 was distributed in the meeting packets. The tours and the education staff were rated highly. Forty-two responses were received.

Black History Month programs

Trustee Fred Gray's Presidential Medal of Freedom is on display in the main lobby until the end of February. He will be the speaker for the *Food for Thought* program on next Thursday, February 16. The lecture will be livestreamed on Facebook and YouTube.

The agency's first Black History Month celebration will take place this Saturday, February 11.

Montgomery Advertiser article

ProPublica, a nonprofit news organization, has published a study of NAGPRA initiatives nationwide. The *Montgomery Advertiser* published an article reporting on the Alabama institutions that currently have Native American remains and funerary objects. The numbers listed for ADAH in the ProPublica report are incorrect. Copies of the article were distributed in the meeting packets.

Financial Report – Steve Murray

Fund status: The summary shows a cash balance of \$3,976,565 as of December 31, 2022. The total projected rollover amount into FY 2024, assuming the property purchase is completed this year, will be \$700,000.

Generated Revenue Summary: The summary shows a total of \$82,250 of generated revenue at the end of the first quarter of FY 2023.

Income and Expenses: The high level, multi-year report shows trends in income and expenses between FY 2020 and FY 2023.

Chairman Daves thanked Mr. Murray for his report and then called on Frank Brown for the legislative report.

Legislative Report – Frank Brown

The 2023 legislative session will begin on March 7. An organizational session was held on January 10. Rep. Nathaniel Ledbetter was elected as the new Speaker of the House. Sen. Greg Reed was reelected President Pro Tem of the Senate. Rep. Rex Reynolds is the new chairman of the Ways and Means General Fund committee in the House.

The ADAH is monitoring pre-filed bills on divisive concepts and open records access. Budget growth is expected in the General Fund (GF) and Education Trust Fund (ETF).

Chairman Daves thanked Mr. Brown for his report and then called on Mr. Murray and Kellie Bowers for the NAGPRA compliance project report.

NAGPRA Compliance Project

Status Report – Kellie Bowers & Steve Murray

An updated Phase 1 Repatriation Report of the NAGPRA compliance project was distributed in the meeting packets.

On January 17-21, five ADAH staff members visited Oklahoma to connect with tribal partners and visit tribal museums to help inform the redesign of the Native American exhibits in the Museum of Alabama. Photos from the trip were distributed in the meeting packets.

Consideration of Recommendation for Deaccession

Human remains and funerary objects recovered from the following sites within Unit 3 are being recommended for deaccession, as the ADAH and consulting federally recognized tribes have made a determination of cultural affiliation for the material:

30 Acre Field
Ashley Place/Catoma Creek
Toasi

Chairman Daves called for a motion to approve the deaccession of human remains and associated funerary objects recovered from all three sites. *Mr. Butler moved that the materials be deaccessioned. Mrs. Hamilton seconded, and the motion was carried by unanimous voice vote.*

Chairman Daves thanked Mr. Murray and Mrs. Bowers for the NAGPRA report and then called on John Hardin for the Museum Phase 3 report.

Museum Phase 3 Report

Design Planning – John Hardin

The project is now in the Concept Development phase, with meetings being held weekly between ADAH staff and PRD representatives. A community engagement event will take place on Saturday, February 25, for families to share ideas for the new children's gallery. A Military Advisory Group was hosted yesterday to discuss the redesign of the military gallery. A second Military Advisory Group meeting is scheduled for next Monday, February 13. A schedule of all Concept Design meetings was distributed in the meeting packets along with an overall schedule of the museum gallery upgrade project.

Foundation Campaign – Georgia Ann Hudson

A series of meetings are being held to reengage individuals in the Foundation. As part of the *History Forward* campaign, a reception will be held in Mobile on March 14 at the home of Trustee Emeritus Vaughan Morrissette. A Foundation event will take place in Montgomery on May 9 and will feature Wayne Flynt. Future events are being planned for Birmingham, Tuscaloosa, and Huntsville. Trustees will be notified of events taking place in their districts.

Hayley Richards was hired as the new communications associate and will begin on March 1.

Chairman Daves thanked Dr. Hardin and Mrs. Hudson and then called on Mr. Murray for the preservation facility report.

Preservation Facility report – Steve Murray

ADAH has begun the planning process for a new preservation facility. A functional needs assessment will be done by Montgomery architectural firm Seay Seay & Litchfield, the HGA architectural firm in Minneapolis, MN, and Michele Pacifico, a consultant. The team will provide a programming budget at the end of March for the ADAH to present to the legislature during the session. A more detailed report will be provided later. A functional needs assessment scope was distributed in the meeting packets.

Election for First & Second District Seats

The terms of Horace Horn and Elizabeth Stevens ended on December 31, 2022. *Mr. Butler moved that Elizabeth Stevens, 1st congressional district, and Horace Horn, 2nd congressional district, be reelected to a new six-year term from 2023 to 2028. Judge Junkins seconded, and the motion was carried by unanimous voice vote.*

Future Meeting Dates:

The remaining 2023 meeting dates are as follows:

- Wednesday, May 10
- Wednesday, August 9
- Monday, November 6, or Monday, November 13

Other Business:

Mr. Murray asked the trustees to review the board directory in their meeting packets and notify Tunisia of any updates.

Adjournment: There being no further business, Chairman Daves called for a motion to adjourn the meeting. *Judge Smith moved that the meeting be adjourned. Judge Boyd seconded, and the motion was carried by unanimous voice vote.*

The meeting adjourned at 2:31 p.m.

Joel Daves, Chair

Steve Murray, Director